



BANKSIA PARK
INTERNATIONAL
HIGH SCHOOL

APPROPRIATE DIGITAL USE & DEVICE AGREEMENT 2026

As a school we continue to focus on the use of digital technologies to enhance our learning and teaching environments. This involves the development and use of 'virtual' or 'flexible' learning environments, which extend the classroom experience beyond the physical space of school. We need to ensure that all students have compatible devices that align with the school's infrastructure and facilitate productive learning and teaching.

At Banksia Park International High School, we require families to purchase device only through our school device portal. Please note that devices purchased outside of the school portal may not be supported.

The school recognises that not all families may be able to provide a device. Families experiencing financial hardship are encouraged to contact the school to discuss support options.

ICT EXPECTATIONS OF STUDENTS

In line with Banksia Park International High School's focus on world-class learning, achievement and positive learning outcomes, there is an expectation that students will:

- bring their device to school every day
- have their device fully charged at the start of each day
- have appropriate virus protection software (we recommend using Windows Defender that comes free with Windows 10)
- store and carry devices safely and securely (lockers are available for student use)
- take full responsibility for their devices and recognise that the school will not be responsible for its maintenance, loss or damage
- Use only the Department for Education provided internet while at school
- use their OneDrive storage to save their schoolwork (they also have the option to backup all work to the school's network).

ACCEPTABLE USE OF ALL DEVICES

- No student is to access another student's folder on the network or use another student's internet account.
- Logins and passwords are the user's responsibility and should not be shared.
- Students should never leave their device logged in and unattended at any time.
- Any student found tampering with the hardware or security of the network or with other user's files will be immediately barred from the network and school behaviour policies will be followed.
- Software such as games, messaging services, utilities, system-hacking utilities or any executable files not specifically approved for educational use are not to be stored in student's folders or on their removable media. Software must not be loaded onto the network, run from removable storage devices or copied from the network.
- The school recognises that printing is a requirement, though it should be kept to a minimum. Students are allocated a printing allowance at the beginning of each semester. When this is exhausted, they can top up using their student ID cards at the nominated areas. Students are charged 5 cents per A4 sheet for black and white printing and 15 cents for colour printing.
- Websites and/or content deemed offensive or inappropriate must not be accessed. Emails must not be offensive.
- Banksia Park International High School uses Department for Education-provided internet services that are filtered and monitored and monitors the use of school devices and internet traffic to help maintain a safe online environment.

CYBERSAFETY

Banksia Park International High School is committed to being a cybersafe learning environment and if a student who is enrolled at BPIHS behaves in an online environment in a manner that threatens the wellbeing of another child, student, parent or member of the school community, even if this occurs offsite and/or out of school hours, the principal has the authority under the Regulation pursuant to the Education Act 1972 to suspend or exclude a student from attendance at school.

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If there is suspicion that an electronic crime has been committed, this must be reported to South Australia Police (SAPOL). Where there is a further reasonable suspicion that evidence of a crime, such as an assault, is contained on a mobile phone or other electronic device e.g. laptop, the device will be confiscated and handed to the investigating police officer. SAPOL will determine any further action.

The school handles student data in accordance with the Privacy Act 1988 (Cth) and the South Australian Department for Education privacy requirements. Access to monitoring data is restricted to authorised staff and used only for educational, safety and legal purposes.

LOAN DEVICES

Banksia Park International High School recognises that students may require temporary access to a device in certain circumstances. Subject to availability, the school may provide loan devices under the following arrangements:

- **Daily Loan:** Available for students who do not wish to purchase a device through the school portal or who have temporarily forgotten their device. Daily loans are issued for short-term use and must be returned at the end of each school day.
- **Short-Term Loan:** Available for students whose school portal-purchased device is being repaired. A loan device may be issued for a 6-week maximum loan period, subject to availability.
- **Long-Term Loan:** Available for families who hold a School Card or are experiencing financial hardship. Access to long-term loan devices will be assessed on a case-by-case basis in consultation with school leadership and the IT Department.

All loan devices remain the property of Banksia Park International High School and must be used in accordance with the school's ICT Agreement.

AI (Artificial Intelligence)

Banksia Park International High School supports the ethical and responsible use of artificial intelligence (AI) to enhance learning while maintaining academic integrity. Students are expected to use AI tools in accordance with teacher instructions and school guidelines, ensuring that their work genuinely reflects their own understanding and effort. Where AI is used, students will be required to declare and document its use and provide evidence of their learning process. Misuse of AI, including using AI to complete assessed work without permission, may be treated as a breach of academic integrity and managed in accordance with school and/or SACE Board policies.

At BPIHS our students are responsible for proving that their work is genuinely your own.

AGREEMENT

Parents/caregivers play a critical role in supporting safe and responsible ICT use. Students and families are encouraged to discuss these expectations for use at school and beyond school hours.

- I will not use school ICT systems until this agreement is signed and returned.
- I will keep my username and password private.
- I will report any ICT activity that may place myself or others at risk (e.g. bullying or harassment).
- I will use ICT respectfully and for appropriate purposes only.
- I understand that my device must be purchased through the school device portal and that devices purchased elsewhere may not be supported.
- The school is not responsible for loss or damage to student devices.
- If I access inappropriate material, I will:
 - o not share it
 - o close or minimise it

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- o report it to a teacher.
- I will not install VPNs or software that bypass school filters.
- I will follow copyright laws and only download or copy material with permission.
- My personal devices used at school are covered by this agreement.
- I will not share personal information or images without teacher permission.
- I will care for school ICT systems and not attempt unauthorised access or disruption.
- I understand that the school uses Department for Education internet services that are filtered and monitored, and that my use of school networks and accounts may be monitored.
- All digital communication must relate to learning or wellbeing.
- I will not share hotspots, use private chat rooms, or post inappropriate content using school systems.
- I will not record, publish or screenshot others without teacher permission.
- I will use AI tools responsibly and ethically and follow teacher instructions, including declaring AI use when required.
- I understand that misuse of ICT or AI may result in consequences under the school behaviour policy.
- I understand that loan devices remain school property and must be returned in good condition.
- I understand that my online behaviour and digital footprint can impact the school community, even outside school hours.
- This agreement remains in place while I am enrolled at BPIHS unless replaced by a later version.

This agreement supersedes all previously signed agreements relating to computer use at BPIHS. This agreement will remain in place as long as your child is enrolled at this school or until this agreement is superseded by a later version.